

Guided RPL Learnership in Generic Management NQF Level 5 - SAQA ID: 59201 (162 Credits)



7 Days*



R 26, 850 Ex VAT



JHB and Onsite Nationally

* Contact sessions are split over a 12 month period

About this Learnership

This RPL (Recognition of Prior Learning) Learnership allows companies to send middle to senior managers on 8 short workshops that will aid them in compiling 6 Portfolios of Evidence (PoE). Delegates will attend a series of workshops where they will be guided to complete Portfolios of Evidence for assessment based on their experience in the workplace.

What is needed before attending this learnership

- Delegates must have completed a Matric (Std 10/Grade 12), competent in Communication, Standard Grade Maths and Computers at a NQF Level 4
- Delegates must have at least 2 years' working experience in a management position

Course Outline - Modules included Portfolio of Evidence (PoE)

1. **Developing Operational Strategies and Plans**
2. **Performance Management**
3. **Managing and Leading a Team**
4. **Relationship Management**
5. **Risk and Business Ethics Principles**
6. **Staff Development**

These PoE's will be assessed and moderated, and if found competent, in all 6 areas, delegates will receive a *National Qualification**.

***Qualification Certificates are issued by Services SETA.**

NB: It is the responsibility of the employer to complete and submit a learnership agreement to their relevant SETA for registration purposes. CBM Training will register the students on the SERVICES SETA LMIS System against the selected Qualification

Qualification Breakdown

Unit Standard	Learning Unit /Module	Credits
Module 1: Developing Operational Strategies and Plans - 34 Credits (US 252022, 252026, 252032, 252024, 252021)		
252022	Develop, implement and evaluate a project plan	8
252026	Apply a systems approach to decision making	6
252032	Develop, implement and evaluate an operational plan	8
252024	Evaluate current practices against best practice	4
252021	Formulate recommendations for a change process	8
Module 2: Performance Management - 14 Credits (US 252034, 252020)		
252034	Monitor and evaluate team members against performance standards	8
252020	Create and manage an environment that promotes innovation	6
Module 3: Managing and Leading a Team - 22 Credits (US 252031, 15224, 252037, 120300)		
252031	Apply the principles and concepts of emotional intelligence to the management of one self and others	4
15224	Empower team members through recognising strengths, encouraging participation in decision-making and delegating tasks	4
252037	Build teams to achieve goals and objectives	6
120300	Analyse leadership and related theories in a work context	8
Module 4: Risk and Business Ethics Principles - 30 Credits (US 252027, 12433, 117853, 114226)		
252027	Devise and apply strategies to establish and maintain workplace relationships	6
12433	Use communication techniques effectively	8
117853	Conduct negotiations to deal with conflict situations	8
114226	Interpret and manage conflicts within the workplace	8
Module 5: Ethics in Decision Making - 33 Credits (US 252042, 252044, 252036, 252040, 252025)		
252042	Apply the principles of ethics to improve organisational culture	5
252044	Apply the principles of knowledge management	6
252036	Apply mathematical analysis to economic and financial information	6
252040	Manage the finances of a unit	8
252025	Monitor, assess and manage risk	8
Module 6: Staff Development - 31 Credits (US 252043, 252035, 252029, 12140)		
252043	Manage a diverse workforce to add value	6
252035	Select and coach first line managers	8
252029	Lead people development and talent management	8
12140	Recruit and select candidates to fill defined positions	9



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